

WEEKLY REPORT TO THE CITY COUNCIL

May 15, 2014

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

TOPICS OF INTEREST

1. Since 1987, the City of Tacoma has honored over 200 outstanding local volunteers through its City of Destiny Awards program. This year the **Mayor and Council will recognize Tacoma's top volunteers during the 28th annual City of Destiny Awards on Wednesday, May 28, 2014, from 5:00 to 9:00 p.m.** This year's event is being hosted at Cheney Stadium in partnership with the United Way of Pierce County's Retired and Senior Volunteer Program and the Tacoma Rainiers. The 2014 City of Destiny Award recipients are:

Youth Leadership - Joan Vo

Youth Service - Nina Thach

Adult Leadership - Mike Mowat

Adult Sustained Service - Cathy Barton

Environmental Sustainability - Tacoma Nature Center Park Stewards

Youth Group - Stadium High School Navy Junior ROTC

Community Partnership - Tacoma First Nazarene Church

Equity and Empowerment - Wilson High School Project Unify

Community Health and Wellness - Janet Runbeck

Youth Mentorship - Ron Rzewnicki

The May 28th event will include:

- 5:00 p.m. reception for award winners and their guests in Cheney Stadium's Summit Club;
- 6:15 p.m. on-field pre-game ceremony for award winners;
- 6:45 p.m. on-field pre-game parade that 2014 award winners, nominees, United Way of Pierce County volunteers, and committee, board and commission members can participate in; and,
- Recognition of each award winner in between inning breaks during the Tacoma Rainiers – Salt Lake Bees game, which is scheduled to begin at 7:05 p.m.

For more information, go to www.cityoftacoma.org/DestinyAwards.

2. Human Services Division Manager Diane Powers provides the attached memorandum with an update to Council on the **current status of the development and implementation of the City of Tacoma's Equity and Empowerment Initiative**. Staff anticipates bringing a resolution for Council consideration to adopt the proposed initiative framework and specific short-term goals and objectives by July 8, 2014.

3. On Wednesday, May 21st, 5:15 p.m., **Downtown on the Go** invites Council to join in on a **walk around the University of Washington Tacoma (UWT), the brewery district, and the future Prairie Line Trail** with Julie Nicoletta, UWT History Professor. The walk will start at the bottom of the UWT stairs, located at 19th & Pacific Avenue, and a social will follow at the Harmon Brewery & Restaurant.
4. As a reminder, **City offices will be closed on Monday, May 26th**, in honor of Memorial Day. In addition, the **May 27th Council meetings have been canceled.**

STUDY SESSION/WORK SESSION

5. The **City Council Study Session** of Tuesday, May 20, 2014, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will be: (1) **Community Based Services Speakers Bureau**; (2) **Community Based Services Windshield Survey**; (3) **Other Items of Interest**; and, (4) **Agenda Review and City Manager's Weekly Report.**

At Tuesday's Study Session, Neighborhood and Community Services will provide information on the **Community Based Services (CBS) Speaker Bureau**. The Speaker Bureau is **one of the CBS program enhancements recommended as a part of the expansion to a citywide program model.** The Speaker Bureau provides an opportunity for neighborhood and community groups to request subject matter experts within city hall to present information about programs, projects and resources the groups may have an interest in.

In an effort that combines outreach with education, Neighborhood and Community Services is **connecting with property owners** along our **Key Corridors and 15 neighborhood business districts** to help them preemptively address **possible code violation issues** on their properties and to help identify any City resources available to them. As a second item on Tuesday's Study Session agenda, staff will provide an update on this process which was completed at the end of March.

6. The updated **Tentative City Council Forecast** and **Consolidated Standing Committee Calendars** are attached for your information.

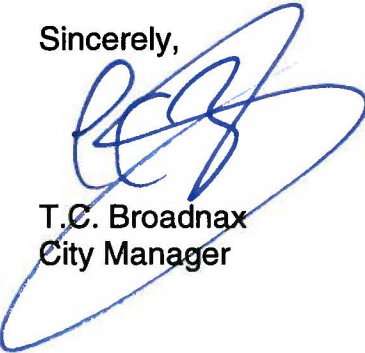
MARK YOUR CALENDARS

7. You have been invited to the following events:
 - **Citizens for a Healthy Bay 11th Annual Dinner and Auction on Saturday, May 17th, 5:30 p.m.,** at the Museum of Glass, located at 1801 Dock Street.

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- **American Red Cross Celebration of the long-term relationship with JBLM at the Second Annual Sip and Sign event on Wednesday, May 21st, 6:00 p.m., at the Tacoma Country & Golf Club located at 13204 Country Club Drive SW, Lakewood.**

Sincerely,



T.C. Broadnax
City Manager

TCB:crh
Attachments



TO: T.C. Broadnax, City Manager
FROM: Diane Powers, Division Manager, Neighborhood and Community Services Department DP
SUBJECT: City of Tacoma Equity and Empowerment Initiative
DATE: May 13, 2014

SUMMARY:

This memo provides a brief update to the City Council on the current status of the development and implementation of the City of Tacoma's Equity and Empowerment Initiative. We anticipate bringing a draft resolution to adopt the initiative framework and specific short-term goals and objectives by July 8, 2014.

BACKGROUND:

In February 2014, the Tacoma City Council held their annual retreat and identified the creation of an Equity and Empowerment Initiative as their most important policy priority. The initiative was also designated as a top priority in the 2014 City Manager Goals. The Neighborhood and Community Services Department has taken the lead role in the research and development of the initiative.

ISSUE:

The City of Tacoma's Equity and Empowerment Initiative seeks to achieve equity, including racial equity, within our organization and the city at large by identifying and eliminating the underlying drivers that perpetuate inequity. The initiative will have both an internal and external component: an *internal directive* to build capacity for equity and empowerment into the workforce, policies, programs, initiatives and budget decisions and an *external initiative* that will ensure equitable access to services and assets of the City by residents, visitors, neighborhoods and businesses.

Attached is the current draft of the framework for the initiative. While I anticipate that this framework will continue to evolve as we continue to refine our objectives, it should provide the City Council with a sense of the policy language that is likely to be included in the draft resolution.

To date, there are a number of action strategies that have been put in place or are planned to include:

- A number of key members of City of Tacoma staff and two council members attended the Governing for Racial Equality Conference on March 24-26, 2014.
- The City is in the process of joining the Local and Regional Government Alliance on Race and Equity, a consortium of approximately ten cities and counties nationwide that are developing local policies with a focus on race and equity. Membership in this alliance will provide the City of Tacoma with invaluable support, strategies, research and tools, data analysis, training curriculum, etc. as we develop our own initiative. The memorandum of understanding is expected to be finalized in June 2014.
- A training curriculum and plan on racial bias is currently under development. This training is anticipated to be implemented for the Executive Management Team beginning in the fall of 2014.
- Staff is currently reviewing the 2014 Departmental work plans to identify opportunities for alignment in program development or policy analysis that advance the equity objectives that have been identified in the principles and outcomes in the attached framework document.



FISCAL IMPACT:

The fiscal impact of recommended implementation strategies will be included the July presentation to the City Council.

RECOMMENDATION:

There is no recommendation at this time.



City of Tacoma

Equity and Empowerment Initiative

The City of Tacoma's Equity and Empowerment Initiative seeks to achieve equity, including racial equity, within our organization and the city at large by identifying and eliminating the underlying drivers that perpetuate inequity.

The initiative has both an internal and external component:

1. An **internal directive** to build capacity for equity and empowerment into the workforce, policies, programs, initiatives and budget decisions.
2. An **external initiative** to ensure equitable access to services and assets of the City by residents, visitors, neighborhoods and businesses.

Principles

- To lead with race in the effort to drive structural inclusion and equity for all groups including across gender, sexual orientation, ability and age.
- To address the structural components keeping inequity in place
- To engage those most impacted by potential changes to create the future together
- To keep a broad perspective of how inequity appears in our community
- To understand every interaction can create equity or inequity, and to strive for equity

Outcomes

1. Equitable access and proximity by residents of diverse income levels, race, ethnicity, and abilities, to community facilities, services and infrastructure.
2. Partnerships that engage key community groups and stakeholders in activities to advance equitable access and proximity to facilities, services, and infrastructure.
3. A clear commitment to equity in local government decision-making, activities, and investments.
4. The City of Tacoma workforce will understand the difference between institutional and individual racism and have tools to eliminate both.
5. A workforce that more effectively interacts with the community it serves because of its raised awareness of equity, including racial equity.
6. A workforce within the City of Tacoma that reflects the community it serves.

**City of Tacoma 2013-2014
City Council Forecast**

Date	Meeting	Subject	Department
May 20, 2014	Study Session	Community Based Services Speakers Bureau	NCS
		Community Based Services Windshield Survey	NCS
	Committee of the Whole	Charter Review Proposed Amendments Discussion	Council Members
	City Council Meeting		
May 27, 2014		CANCELLED	
June 3, 2014	Joint Utility Board Study Session		
	Study Session	2014 Annual Amendment	PDS
	Committee of the Whole	Charter Review Proposed Amendments Discussion	Council Members
	City Council Meeting	2014 Annual Amendment Public Hearing	PDS
June 10, 2014	Study Session	SummerJobs 253 Update	NCS
		6-Year Budget Forecast	Finance (Budget)
		Subarea Plan & Eis: North Downtown (tentative)	PDS
	City Council Meeting		
June 17, 2014	Study Session	Small Business Enterprise Revisions (tentative)	CED
		2015/2016 Budget Development Work Session	Finance (Budget)
	Committee of the Whole	Special Event Program Improvements Update	CED
	City Council Meeting	Council Consideration Request - Shared Work Program	Council Mbr Ibsen
		2014 Annual Amendment (First Reading)	PDS
June 24, 2014	Study Session	Gun Safety Education Campaign	NCS
		Human Services Strategic Plan Recommendations	NCS
	City Council Meeting	2014 Annual Amendment (Final Reading)	PDS
July 1, 2014	Study Session	PASS Update	MCO/IT
		TacomaFIRST 311 Mobile App	CMO/IT
	Committee of the Whole		
	City Council Meeting		
July 8, 2014	Study Session	P3-Partnerships (Public Works/Planning & Dev Services)	PW & PDS
	City Council Meeting		
July 15, 2014	Study Session		
	Committee of the Whole		
	City Council Meeting		
July 22, 2014	Study Session		
	City Council Meeting		
July 29, 2014	Study Session	2nd Quarter Report/Community Input Results	Finance (Budget)
	City Council Meeting		
August 5, 2014	Study Session		
	Committee of the Whole		
	City Council Meeting		
August 12, 2014	Study Session		
	City Council Meeting		
August 19, 2014	Study Session		
	Committee of the Whole		
	City Council Meeting		
August 26, 2014	Study Session		
	City Council Meeting		
September 2, 2014		CANCELLED	
September 9, 2014	Study Session		
	City Council Meeting		
September 16, 2014	Joint Utility Board Study Session		
	Committee of the Whole		
	City Council Meeting		
September 23, 2014	Study Session		
	City Council Meeting		
September 30, 2014	Study Session	Minimum Building and Structure Code Update	NCS
	City Council Meeting		
October 7, 2014	Study Session	2015/2016 Preliminary Budget	Finance (Budget)
	Joint Utility Board Study Session	TPU's 2015/2016 Preliminary Budget	TPU
	Committee of the Whole		

Council Committee Report

(Subject to Change)

<i>Economic Development Committee</i>	
Committee Members: Campbell (Chair), Boe, Walker, Mello, Alternate -Thoms Executive Liaison: Nadia Chandler Hardy; Staff Support - Anita Gallagher	2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248
CBC Assignments:	<ul style="list-style-type: none"> • Tacoma Arts Commission • Greater Tacoma Regional Convention Center Public Facilities District • Foss Waterway Development Authority • City Events and Recognition Committee
May 27, 2014 Neighborhood Business Districts Status Update	Shari Hart, Economic Development Specialist, Community and Economic Development
Future:	
June 10, 2014 Applicant Interviews for the Tacoma Arts Commission	Doris Sorum, City Clerk
June 24, 2014 SiteCrafting Informational Briefing	Sarah Champion Pedersen, Director of Operations, SiteCrafting
South Tacoma Auto Dealers Update	Shari Hart, Economic Development Specialist, Community and Economic Development
First Quarter 2014 Economic Indicators Report	Elly Walkowiak, Business Development Manager, Community and Economic Development

<i>Government Performance and Finance Committee</i>	
Committee Members: Lonergan (Chair), Campbell, Thoms, Strickland, Alternate- Ibsen Executive Liaison: T.C. Broadnax; Staff Support - Christina Watts	1st, 3rd, and 5th Wednesdays 4:30 p.m. Room 248
CBC Assignments:	<ul style="list-style-type: none"> • Public Utility Board • Board of Ethics • Audit Advisory • Civil Service Board
May 21, 2014 Fleet Lease Options Analysis	Fred Chun, Fleet Manager & Finance/OMB
Future:	
June 4, 2014 Public Utility Board Interviews	Doris Sorum, City Clerk
June 18, 2014 For-Hire Transportation Services	Danielle Larson, Tax and License Manager

<i>Infrastructure, Planning and Sustainability Committee</i>	
Committee Members: Mello (Chair), Boe, Walker, Ibsen, Alternate-Campbell Executive Liaison: Nadia Chandler Hardy; Staff Support - Julie Stoltman	2nd and 4th Wednesdays 4:30 p.m. Room 16
CBC Assignments:	<ul style="list-style-type: none"> • Sustainable Tacoma Commission • Planning Commission • Board of Building Appeals • Transportation Commission
May 28, 2014 (4pm start) Sustainable Tacoma Commission Interviews - 5 vacancies	Kristi Lynett, Sustainability Manager, OEPS
Future:	
June 11, 2014 2014 Annual Amendments	Brian Boudet, Division Manager, Planning and Development Services
Green Infrastructure (OFF-SITE TOUR)	Mike Slevin, Director, Environmental Services; Jessica Knickerbocker, Environmental Services
June 25, 2014 Transportation Master Plan	Josh Diekmann, Assistant Division Manager, Public Works
Sound Transit Update on Long Range Planning & Draft EIS	Chelsea Levy, Government Relations, Sound Transit
Heavy Haul Corridors	Chris Larson, Division Manager, Public Works Engineering

Council Committee Report

(Subject to Change)

<i>Neighborhoods and Housing Committee</i>	
Committee Members: Walker (Chair), Boe, Ibsen, Lonergan, Alternate-Woodards	1st and 3rd Mondays 4:30 p.m.
Executive Liaison: Tansy Hayward; Staff Support - Christina Watts	Room 248
CBC Assignments:	<ul style="list-style-type: none"> • Landmarks Preservation Commission • Tacoma Housing Authority • Tacoma Community Redevelopment Authority
May 19, 2014 CBS Speaker's Bureau Community Clean-ups	Neighborhood and Community Services Allyson Griffith, Program Development Specialist, Community Based
Future:	
June 2, 2014 West Slope Neighborhood Conservation District Noise Code Update	Reuben McNight, Historic Preservation Officer Lisa Wojtanowicz, Division Manager, Neighborhood and Community
June 16, 2014 Code Compliance Windshield Survey Update (tentative) Graffiti Pilot Update	Lisa Wojtanowicz, Division Manager, Neighborhood and Community Services Allyson Griffith, Program Development Specialist, Community Based Services

<i>Public Safety, Human Services, and Education Committee</i>	
Committee Members: Woodards (Chair), Campbell, Lonergan, Strickland, Alternate-Mello	2nd and 4th Thursdays 4:30 p.m.
Executive Liaison: Tansy Hayward; Staff Support - Genesis Gavino	Room 248
CBC Assignments:	<ul style="list-style-type: none"> • Citizen Review Panel • Human Services Commission • Human Rights Commission • Commission on Disabilities • Library Board
May 22, 2014 Safe Streets 3 Year Strategic Plan Report from Seattle City Club re: 2014 Seattle Civic Health Index Human Rights Commission Recommended Changes	Priscilla Lisicich, Executive Director, Safe Streets Diane Douglas, Seattle City Club Executive Director Fred Schuneman, Chair, Human Rights Commission
Future:	
June 12, 2014 State Legislative Impacts to Public Safety, Human Services and Education Domestic Violence Initiative Child Care Aware Updates	Randy Lewis, Government Relations Officer Pamela Duncan, NCS Contract Services Manager Christine Rosenquist, Child Care Aware Director
June 26, 2014 Recommended Updates to 2015-2020 Human Services Strategic Plan Report from Human Services Commission Citizens Review Panel Check-in	Pamela Duncan, NCS Contract Services Manager; Christopher Wright, Contract and Program Auditor; Fred Schuneman, Chair, Human Rights Commission TBD, Chair, Human Services Commission; Pamela Duncan & Jaime Jackson, Neighborhoods & Community Services Reid Bennion, Management Analyst Public Works